

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



July 25, 2000

**COUNTY FISCAL LETTER (CFL) NO. 00/01-24**

TO: ALL COUNTY WELFARE FISCAL OFFICERS  
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 2000/01 COMMUNITY CARE LICENSING (CCL)  
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND FAMILY  
CHILD CARE HOMES (FCCH)

The purpose of this letter is to provide counties with their FY 2000/01 CCL FFH and FCCH allocations. The Budget Act of 2000 has approved total federal, state, and county funds of \$12.9 million for FFH and \$3.2 million for FCCH.

Attachment I displays the distribution of the \$6,753,455 FFH State General Fund (SGF) allocation, Attachment II displays the \$471,545 FFH recruitment SGF allocation, and Attachment III displays the \$1,927,000 FCCH SGF and \$318,000 Federal augmentation allocations.

Individual FFH and FCCH program information and allocation methodology is as follows:

**FFH Licensing and FFH Recruitment**

To compute the FFH SGF allocation distribution, the county's average monthly FFH caseload for January 1999 through December 1999 was divided by the workload standards of 90 facilities per month per full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's FY 1998/99 actual Social Services Worker (SSW) unit cost plus a cost-of-doing business increase of 4.09 percent to reflect the FY 1999/00 cost base.

For counties performing FFH licensing activities, individual county unit cost, caseload and federal usage rates were used to develop each county's allocation. An adjustment was made to guarantee counties a minimum allocation of \$5,000 (total funds).

FFH recruitment activities are reflected in the workload standard. For the counties that do not participate in the licensing program, the recruitment only funds were developed and distributed based on each county's average number of cases in Family Reunification and Permanent Placement for March 1999 through February 2000 and the number of children under 18 years of age using the most recent data from the Department of Finance.

Administrative costs, including staff development, reported on the County Expense Claim (CEC) are charged to Program Codes 155, 156 and 158 - Foster Family Licensing/Recruitment. Expenditures exceeding the SGF allocation will be transferred to county share using State Use Only (SUO) Code 192. At closeout, it is anticipated that any statewide surplus funds may be redistributed among those counties who overspent their allocations.

### **FCCH Licensing**

To compute the FCCH SGF allocation distribution, the county's average monthly FCCH caseload for January 1999 through December 1999, was divided by the workload standard of 303 facilities per month per FTE. This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the county's actual SSW unit cost plus a cost-of-doing business increase of 4.09 percent to reflect the FY 1999/00 cost base.

As in FY 1999/00, the California Department of Social Services has obtained additional federal grant funds via an interagency agreement with the California Department of Education. This federal augmentation to the FCCH program is available for licensing staff to perform comprehensive facility evaluations. Comprehensive visit protocols for FCCH have been developed and released as part of the update to the CCLD Evaluation Manual.

The augmentation was distributed to counties based on a percent to the statewide total of their average monthly FCCH caseload for the period of January 1999 through December 1999.

Administrative costs, including staff development, reported on the CEC are charged to Program Code 157 - Licensing-Family Day Care. SUO Codes 061 and 062 will be used to insure that 100 percent of the federal augmentation is expended before counties can access their SGF allocation. Expenditures exceeding the SGF allocation will be transferred to county share using SUO Code 153. At closeout, it is anticipated that any statewide surplus funds may be redistributed among those counties who overspent their allocations.

If you have any questions concerning this allocation, please contact your county analyst in the County Financial Analysis Bureau at (916) 657-3806.

***Original Document Signed by  
Douglas D. Park on 7/25/00***

DOUGLAS D. PARK, Chief  
Financial Planning Branch

Attachments

c: CWDA

## CCL - FOSTER FAMILY HOMES ALLOCATION

Attachment I

COUNTY	FY 2000/01 STATE GENERAL FUND
ALAMEDA	\$340,776
ALPINE	\$0
AMADOR	\$0
BUTTE	\$35,836
CALAVERAS	\$0
COLUSA	\$0
CONTRA COSTA	\$286,454
DEL NORTE	\$17,584
EL DORADO	\$45,343
FRESNO	\$266,025
GLENN	\$8,996
HUMBOLDT	\$0
IMPERIAL	\$42,401
INYO	\$13,481
KERN	\$289,811
KINGS	\$27,718
LAKE	\$0
LASSEN	\$0
LOS ANGELES	\$0
MADERA	\$0
MARIN	\$72,516
MARIPOSA	\$10,602
MENDOCINO	\$130,237
MERCED	\$49,676
MODOC	\$0
MONO	\$0
MONTEREY	\$86,318
NAPA	\$85,912
NEVADA	\$0
ORANGE	\$468,317
PLACER	\$78,113
PLUMAS	\$0
RIVERSIDE	\$0
SACRAMENTO	\$635,926
SAN BENITO	\$3,094
SAN BERNARDINO	\$538,347
SAN DIEGO	\$1,036,765
SAN FRANCISCO	\$228,072
SAN JOAQUIN	\$182,781
SAN LUIS OBISPO	\$85,978
SAN MATEO	\$227,052
SANTA BARBARA	\$73,031
SANTA CLARA	\$387,287
SANTA CRUZ	\$77,712
SHASTA	\$103,478
SIERRA	\$0
SISKIYOU	\$2,879
SOLANO	\$134,144
SONOMA	\$157,561
STANISLAUS	\$106,222
SUTTER	\$40,092
TEHAMA	\$28,295
TRINITY	\$20,185
TULARE	\$91,777
TUOLUMNE	\$18,328
VENTURA	\$141,905
YOLO	\$39,326
YUBA	\$37,102
<b>TOTAL</b>	<b>\$6,753,455</b>

**CCL - FOSTER FAMILY HOMES RECRUITMENT ALLOCATION**

Attachment II

<b>COUNTY</b>	<b>FY 2000/01 STATE GENERAL FUND</b>
ALPINE	\$47
AMADOR	\$780
COLUSA	\$705
HUMBOLDT	\$3,400
LAKE	\$1,909
LASSEN	\$825
LOS ANGELES	\$402,831
MADERA	\$4,005
MODOC	\$291
MONO	\$211
NEVADA	\$1,913
PLUMAS	\$438
RIVERSIDE	\$54,190
<b>TOTAL</b>	<b>\$471,545</b>

<b>COUNTY</b>	<b>FY 2000/01 STATE GENERAL FUND</b>	<b>FEDERAL AUGMENTATION</b>	<b>TOTAL FY 2000/01 ALLOCATION</b>
DEL NORTE	\$12,198	\$3,360	\$15,558
FRESNO	\$292,436	\$65,894	\$358,330
INYO	\$13,170	\$2,211	\$15,381
MARIN	\$138,018	\$23,412	\$161,430
MENDOCINO	\$80,760	\$11,693	\$92,454
SACRAMENTO	\$1,094,244	\$154,507	\$1,248,751
SANTA CRUZ	\$153,849	\$24,024	\$177,873
SUTTER	\$49,475	\$11,440	\$60,915
TEHAMA	\$22,275	\$5,480	\$27,755
YOLO	\$70,575	\$15,979	\$86,554
<b>TOTAL</b>	<b>\$1,927,000</b>	<b>\$318,000</b>	<b>\$2,245,000</b>